



SP REFRACTORIES LIMITED

(Formerly known as SP Refractories Private Limited)

(A Group of Mr. Prabodh S Kale)

CIN: U51909MH2007PLC167114

Registered Office: M-10, M-11/1 & M-11/2, MIDC, Hingna, Nagpur-440016

Office No.: 07104-235388/235399

Mob No: 9422103525

Email: sprefractory@gmail.com/info@sprefractories.com

Website: www.sprefractories.com

NOTICE

Date: 16th June 2022

To,

The Directors

SP REFRACTORIES LIMITED

Shorter Notice is hereby given that the Meeting of the Board of Directors [BM: 07/2022-23] of the Company is scheduled to be held on Thursday 23rd June, 2022 at 11:00 A.M. at the Registered Office of the Company situated at M-10, M-11/1 & M-11/2, MIDC Industrial Area, Hingna Road, Nagpur, Maharashtra 440016 to discuss and transact the following business:-

Sr. No.	Item
1.	To appoint a Chairman of the Meeting in case of absence of Designated Chairman.
2.	To confirm the quorum of meeting.
3.	To grant leave of absence, if any.
4.	To confirm, approve and sign the minutes of previous meeting of Board of Directors held on 26 th May 2022.
5.	To review the business operation of Company
6.	To transact any other business with the permission of chair.
7.	Vote of Thanks



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Note: The draft Minutes of the previous Board Meeting held on 30th May, 2022 has been circulated to the Board for their comments, which are currently awaited.

Please submit leave of absence in case you are not in a position to attend the meeting.

Please acknowledge receipt of this notice.

Kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

For **SP REFRACTORIES LIMITED**

Sd/-

Prachi Nagardhankar

Company Secretary cum Compliance Officer

Mem No: A67628

Place: Nagpur



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AGENDA FOR THE MEETING OF BOARD OF DIRECTORS [BM:07/2022-23] OF SP REFRACTORIES LIMITED TO BE HELD ON THURSDAY, 23RD JUNE, 2022 AT 11:00 A.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT M-10, M-11/1 & M-11/2, MIDC INDUSTRIAL AREA, HINGNA ROAD, NAGPUR, MAHARASHTRA 440016

ITEM NO. 1

The designated Chairman shall occupy her chair and in case of her absence the Board Members present in the meeting shall elect one of themselves as a Chairman of the meeting by show of hands.

Further, the election shall be done by way of show of hands.

ITEM NO. 2

The presence of requisite quorum shall be confirmed by the Chairman.

ITEM NO. 3

Leave of absence may be granted to those Directors who are not present in the meeting.

ITEM NO. 4

The minutes of the previous meeting of Board of Directors held on 26th May, 2022 shall be presented before the Board for its confirmation, approval and signing by the Chairman.

ITEM NO. 5

The Board shall review the business operations of the Company.

ITEM NO. 6

Any other matters may be transacted with the permission of Chairman except the matters requiring special notice.



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ITEM NO. 7

Vote of thanks shall be extended to the Chairman upon the transaction of all the businesses of agenda.

Thanking you,

Yours faithfully,

For **SP REFRACTORIES LIMITED**

Sd/-

Prachi Nagardhankar

Company Secretary cum Compliance Officer

Mem No: A67628

Place: Nagpur